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Referral Plan Terms of Use and Policy

Glossary

Referrer: The one who referred for the course i.e the one who shared the course.

Referee: The one who was referred for the course i.e the one who bought the course on sharing by referrer.

Course: Course includes any course or session or webinar or any training or by whatever name called, whether live or recorded, whether free or paid, offered by Company website www.bizwiz.co.in

Selling price: Net amount received by the company at the time of the sale transaction, excluding GST.

TDS: Tax Deducted at Source as per the Indian Income tax act, 1961.

What is Referral Plan?

As part of referral plan, one can refer (will be called referrer) our Courses with their colleagues, family, friends, or anyone they know (they will be called referee) and earn **points** for unique transactions* captured with their unique referral linked Purchases.

Once a new person is referred, he is attached for lifetime to his referrer.

This means that referral commission for all lifetime purchases of the referee on our website will be shared with his referrer.

Note:

* The unique transactions shall be calculated based on company records only.

Who can avail Referral Plan?

Anyone who is a registered user on Bizwiz.co.in, likes our courses or Training and wants to share the same as per his/her freewill, can refer the courses.

What documents do I need to share for referral Payouts?

KYC needs to be completed prior to pay out & Copy of PAN card and Details of Bank account with copy of cancelled cheque of the referrer.

How can I receive my referral Commission?

Commission Earning can be claimed and redeemed in bank account/wallet/any other mode of the referrer as per available options provided by the company.

What happens if the person whom I referred takes refund?

The Commission earned applicable to that Purchase will be debited back in the account of the referrer, hence related commission regarding that specific sale **will not be paid out.**

This would be **adjusted from referrer**, even if the refund is claimed by referee after the pay-out has been done to referrer.

If the **amount is not adjustable** due to unavailability of points in account of referrer, it needs to be **paid back to the company** by the referrer via modes as asked by the company within 30 days of the date when such reversal of the commission entry was done in referrer's account.

In how much time can referral commission be paid out to me?

Time of payment would be basis of company policy. For latest updates, please check with Company by connecting with support.

Is TDS applicable on my Referral Commission Income?

Yes, TDS is applicable as per Indian Income Tax laws,1961.

Where can I raise query?

Query can be raised at the company's support Contact info as updated on website.

What is the percentage of referral commission and how referral will be calculated?

Once a referee purchases a course/ register for our session using the referrers unique referral ID he shall be eligible for commission as below.

Current referral commission offered by company is as follows:

Scenario A:

- In case of a FREE course (selling price is 0) is referred and registered by referee

Referrer will be eligible to earn 5 points* for each unique & new verified registration done on our website using his referral code. The verification of the new registered email ID shall be done via an email. Only after successful verification of the new registered referee, shall the referrer be eligible to get the commission points.

- In case of a Paid course (selling price is >0) is referred and purchased by referee

Referrer will be eligible to earn commission % points equal to 40% of the sale price (excluding GST) of the course for each unique & new registration done on our website using his referral code.

For example: Refer below table for illustration for a paid course

Particulars	Amount
Selling Price(A)	2360
Tax (GST) included in selling price @18%(B)	360
Selling price excluding GST (A-B)	2000
Commission points earned (assuming 40% on selling price excluding GST)	800

Note:

1. Each Point value=Rs1

The value of each point is always subject to the change of policy of the company and does not require any intimation by company to whomsoever it concerns

2. The commission % is always subject to the change of policy of the company and does not require any intimation by company to whomsoever it concerns.
3. Any Change in percentage of referral commission will impact only future transactions from the date of implementation of change and will not have any retrospective impact.

Can I get referral commission for referring a person who is already registered on Company Website?

No. You will be eligible for referral commission only if you refer any person who is not already registered on our website.

Also, one person can be referred by one person only. If subsequently the same person is referred by another person, the later referrer will not be considered for commission calculation purpose and referral commission will be paid to first referrer only as captured in company records.

For example: A referred B for any course on 01-Jan-2021. B purchases with A's referral ID. In future C refers B for another course on 01-Jun-2021. B purchases with C's Referral ID this time. In this case, C will not get any referral commission, but A will get the referral commission for this transaction amount happened on 1st June 21.

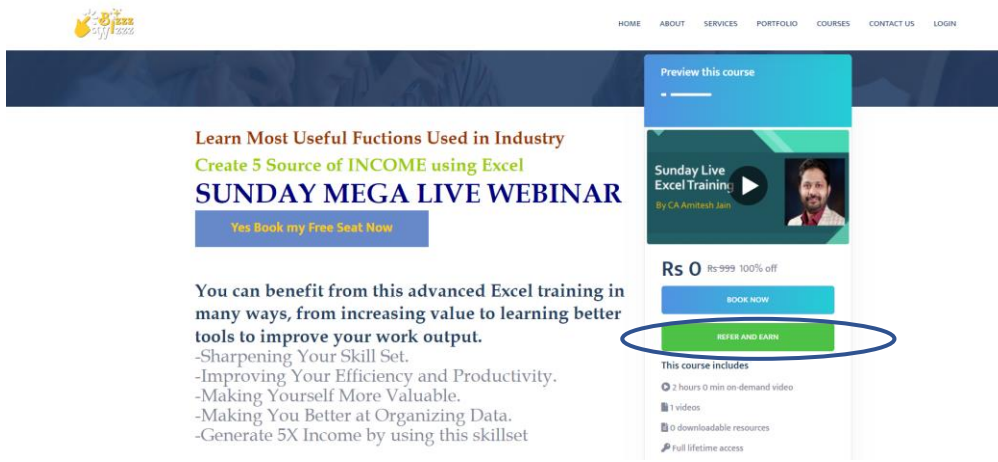
Note: The Referral policy of company or any process or sub-process for referral plan can change anytime without prior Notice. For latest updated policy, please refer latest referral policy available on Company website www.bizwiz.co.in.

Detailed Process

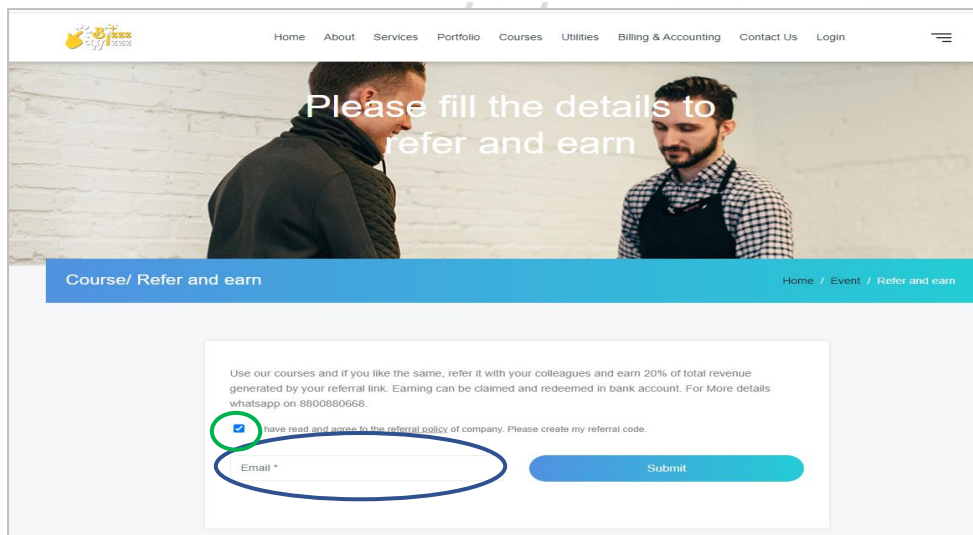
How to get course referral Link

Refer FREE sessions

- 1) Go on below link and click on “refer and earn”
<https://www.bizwiz.co.in/event-details/23>

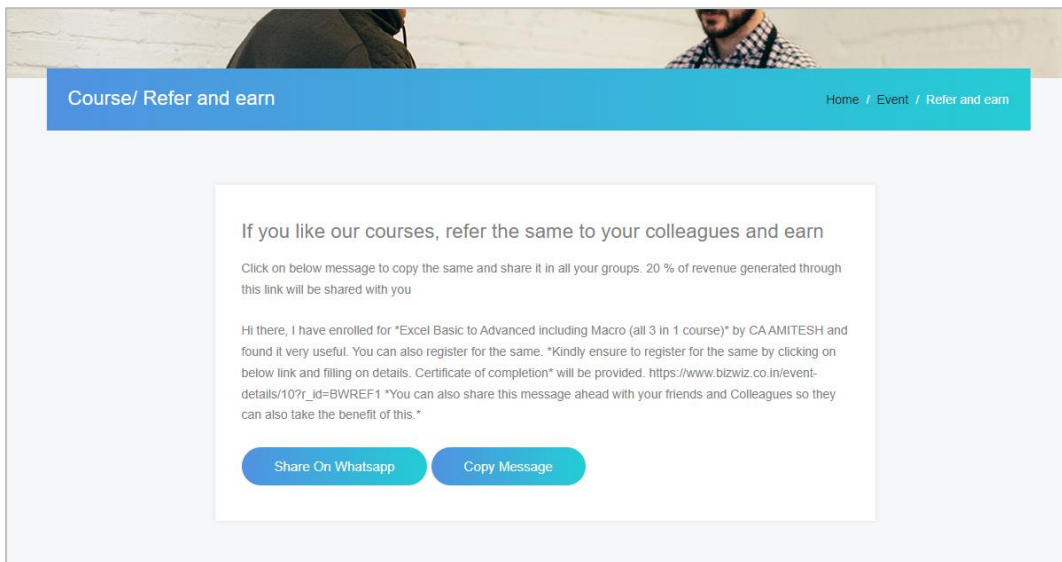


- 2) Fill your Registered email ID on the box (Blue) provided and let the box shown below remain ticked (Green). Then click on submit



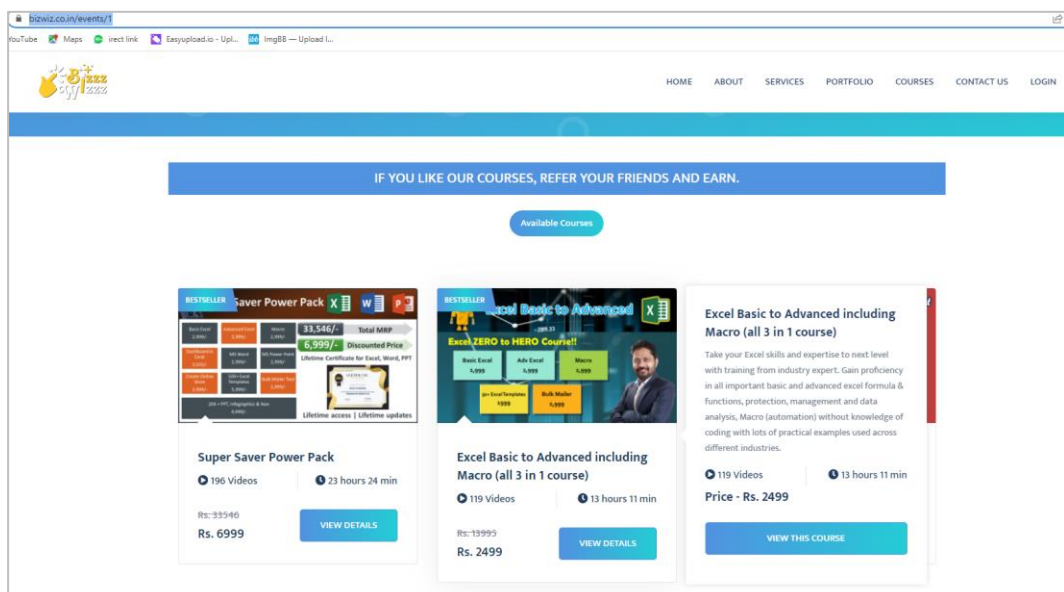
- 3) You will get the full referral message with your code appear on the screen.
Click on:

- ✓ **Share on WhatsApp**- To directly share with your contacts on WhatsApp. It will take you to your WhatsApp, select the contact and just click send. **OR**
- ✓ **Copy Message**-Copy the entire text and share with your contacts. Ensure you copy full message correctly. Any wrong/incomplete message sent here will lead you to missing referral and no correction on the same will be done from our side on the same.



Refer Paid Courses

- 4) Go on below link and click on the course that you want to refer
<https://www.bizwiz.co.in/events/1>



5) Click on “Refer and Earn” button visible under “Book Now” Button

Take your Excel skills and expertise to next level with training from industry expert. Gain proficiency in all important basic and advanced excel formula & functions, protection, management and data analysis, Macro (automation) without knowledge of coding with lots of practical examples used across different industries.

About the course

This course will provide you everything you need to know about Excel basic to advanced including macro (automation in excel without knowledge of coding). You can learn Microsoft excel easily and quickly if it is taught correctly. Developed by a Chartered Accountant having 13+ year of experience, this course provides comprehensive coverage on Microsoft Excel. In only 9.25 hours of videos, provided to you in 98 separate video lectures so that no one video is too long.

What you will learn

Basic Excel
You will learn all about basic MS Excel cells, Excel rows & columns, how to speed up your work with Excel spreadsheets and lots of basic formula and functions.

Advanced Excel
You will also learn about advanced formula and features, data cleaning, data analysis, chart, dashboard and lots of functions used practically in industry.

Preview this course

Excel Basic to Advanced

Excel ZERO to HERO

Basic Excel 7,999 | Adv Excel 9,999 | Bulk Mailer 4,999

Rs 2499 ~~Rs-13995~~ 82% off

BOOK NOW

REFER AND EARN

This course includes

6) Fill your registered email ID on the box (Blue) provided and let the box shown below ticked (Green). Then click on submit

Home About Services Portfolio Courses Utilities Billing & Accounting Contact Us Login

Please fill the details to refer and earn

Course/ Refer and earn Home / Event / Refer and earn

Use our courses and if you like the same, refer it with your colleagues and earn 20% of total revenue generated by your referral link. Earning can be claimed and redeemed in bank account. For More details whatsapp on 8800880668.

I have read and agree to the [referral policy](#) of company. Please create my referral code.

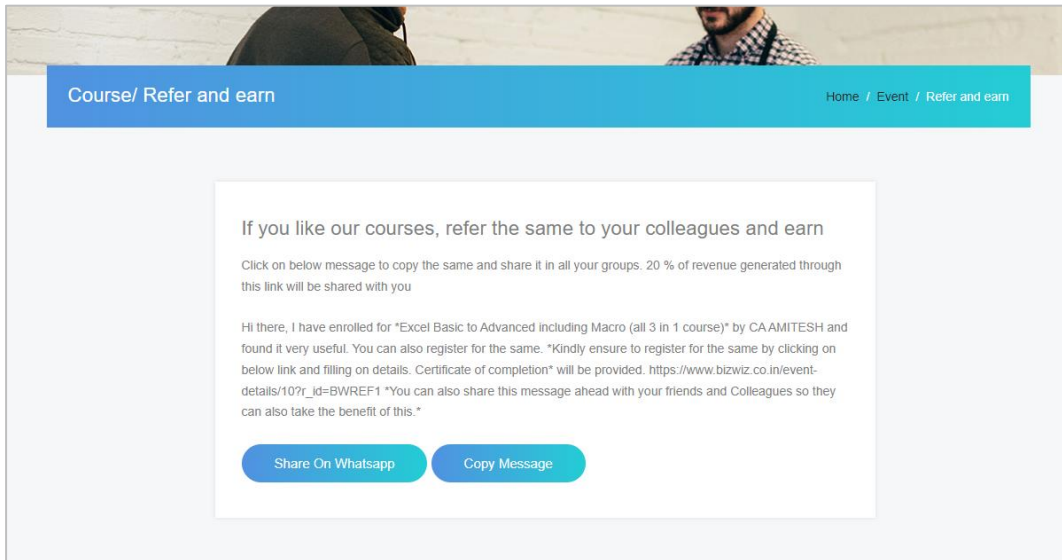
Email *

Submit

7) You will get the full referral message with your code appear on the screen. Click on:

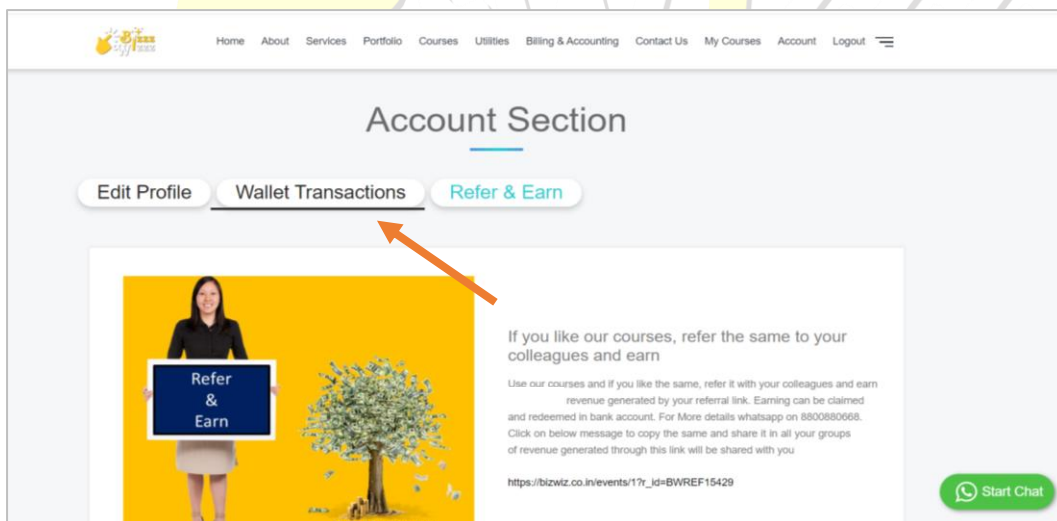
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How to see the Referral Balance in account

Click on “Wallet Transactions “in your account Section in below screen.



You will be able to see the Transactions and ending balance in your account regarding Referral Commission.

Here **Credit to Wallet** means commission added for new Purchase by Referee and **debit to balance** either means withdrawal by referrer or reversal of commission due to refund processed for Referee.

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Wallet Amount : Rs. 419

Total balance in wallet

Transactions	Transaction Date	Amount	Remark
Credit to Wallet	2020-06-29 00:52:14	+ Rs. 500.00	admin credited
Debit from wallet	2021-06-09 00:39:44	- Rs. 25.00	Debited for Payout request
Debit from wallet	2021-06-12 21:10:55	- Rs. 10.00	Debited for Payout request
Debit from wallet	2021-06-12 21:14:13	- Rs. 10.00	Debited for Payout request
Debit from wallet	2021-06-12 21:16:37	- Rs. 10.00	Debited for Payout request
Credit to Wallet	2021-06-12 23:58:57	+ Rs. 2.00	for reference
Debit from wallet	2021-06-13 00:00:32	- Rs. 10.00	Debited for Payout request
Credit to Wallet	2021-06-16 22:40:27	+ Rs. 2.00	for reference
Debit from wallet	2021-07-02 15:22:54	- Rs. 20.00	Debited for Payout request

All Transactions in wallet

Start Chat



There are 2 options to redeem the points

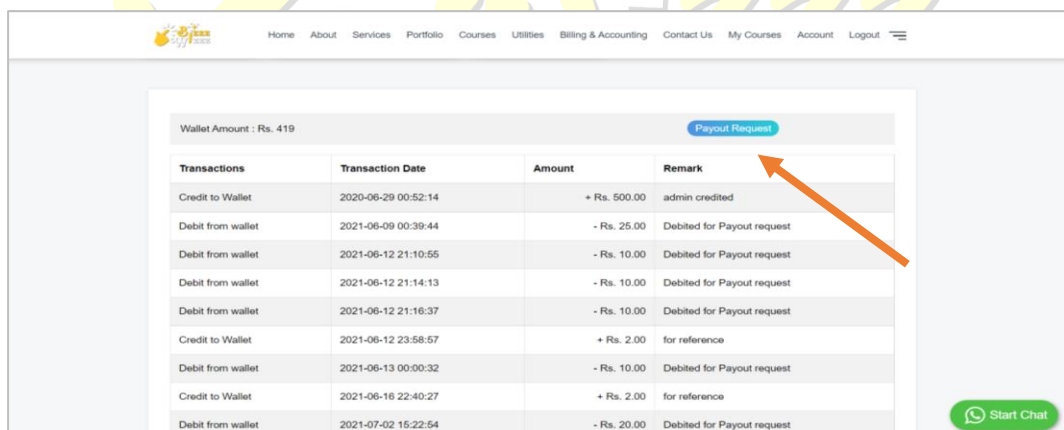
Referral balance can be used to make payment for the purchase of our courses or it can be redeemed in your bank.

1. How to Use referral balance for purchase of any course

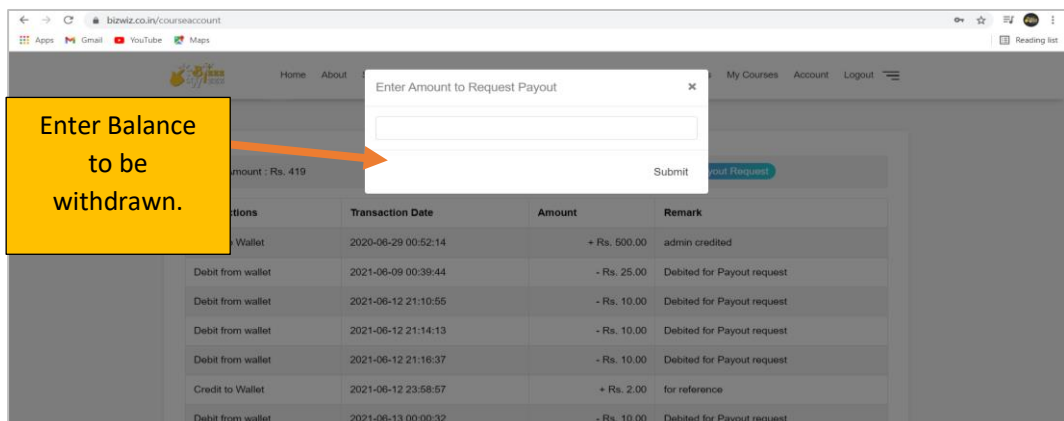
Referral balance can be used to make payment for the purchase of our courses listed on the website. In case user needs to redeem for this purpose, please contact us on our support contact details.

2. How to Initiate Pay-out Request for referral balance

- 1) On screen below in Wallet Transactions, Click on “Pay-out Requests “. Minimum balance in your accounts required to raise this request should be ≥ 200

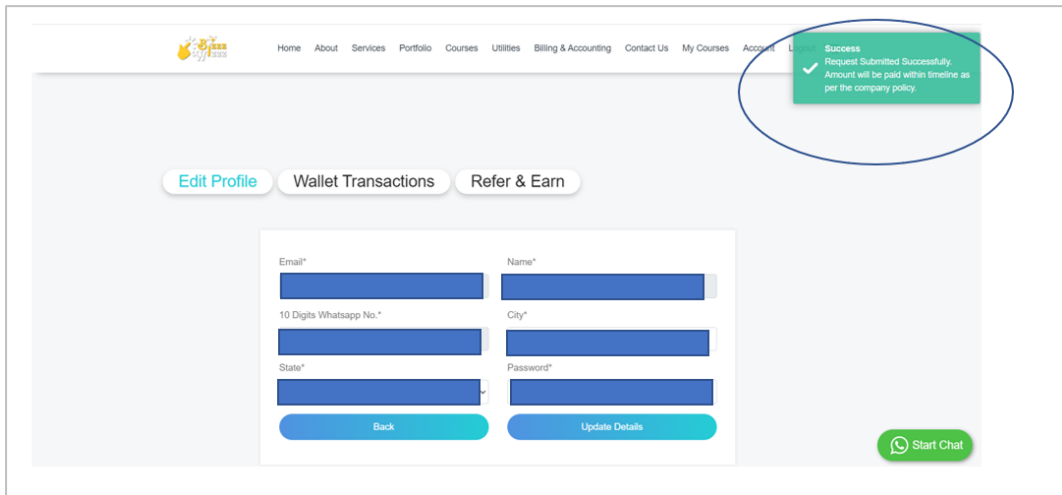


- 2) Below screen will appear, enter the amount to be pay-out and click Submit.



- 3) Once you submit, a success message will appear as below, confirming your request has been submitted.

The company will then review your request and take necessary steps for pay-out.



Note: Screen shots shown in this document is only for reference purpose. Please refer company website www.bizwiz.co.in for most updated screen view.